



WORKSHEET for Job Plan

<u>FOCUS AREA</u> (one per page)	
<u>PERFORMANCE MEASURES</u> <u>Planned</u>	<u>PERFORMANCE MEASURES</u> <u>Actual</u>
<u>STRATEGIES</u> <u>Planned</u>	<u>STRATEGIES</u> <u>Actual</u>
<u>SUPERVISOR RESPONSIBILITIES</u> <u>Planned</u>	<u>SUPERVISOR RESPONSIBILITIES</u> <u>Actual</u>
<u>Associated Goals/Values</u>	<u>Comments</u>
<u>Comments</u>	<u>Comments</u>